



Ski Club of Victoria

Job Description

FOOD AND BEVERAGE ATTENDANT

Reports to: F&B Manager and F & B Supervisor

Position

- Provision of professional, friendly and efficient food and beverage service that meets the guests' expectations.
- Perform the tasks of order taking and maximise sales opportunities through knowledge of product and suggestive selling.
- Ensure accuracy by repeating order(s) to the guests.
- Ensure that dockets are written clearly and correctly so the cashier and kitchen staff can fulfil their duties effectively.
- Deliver orders promptly to the kitchen production area.
- Check ordered meals on collection from kitchen and deliver to guests promptly to maintain temperature and appearance.
- Ensure items are announced.
- Keep tables and service areas clean and tidy as per procedure manual.
- High Personal grooming standard are maintained throughout the shift

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