



## **Ski Club of Victoria**

### **Job Description**

#### **Public Area ATTENDANT**

**Reports to: Housekeeping Manager**

**Position Overview:**

- To carry out allocated cleaning duties, achieving established standards of cleanliness and presentation to meet guest's expectations in regard to the cleanliness of the non-room areas and standards for back of house areas. Clean all back of house areas with the exception of the kitchen and stores.
- Clean and maintain locker rooms, staff and public washrooms / toilets.
- Carry out programmed / regular cleaning duties as allocated.
- Use and clean equipment with care, reporting any defective equipment as set down in procedures manual. Ensure the security of keys and public / back of house areas at all times by adherence to security procedures. Report any suspicious persons or items to Management

Summit Road (PO Box 62) Mt Buller Victoria 3723

Phone: 1300 554 709 Intl: +61 3 5777 6024 Fax: (03) 5777 6722 e: [reservations@skivictoria.com.au](mailto:reservations@skivictoria.com.au)